

## Cancellation Policy

### 1. Refunds

- a. Registrations cancelled on or before 15<sup>th</sup> July 2018 are eligible for a 75% refund of the registration fees paid.
- b. Registrations cancelled on or before 31<sup>st</sup> July 2018 are eligible for a 50% refund of the registration fees paid.
- c. Registrations cancelled after 31<sup>st</sup> July 2018 are no longer eligible for a refund.

Refund requests must be made in via email to the conference secretariat at [owsdafrica17@gmail.com](mailto:owsdafrica17@gmail.com).

2. A fully paid registration may be transferred to another person if the registered person is unable to attend the event. You may transfer the registration without penalty at any time on or before 31<sup>st</sup> July 2018. A transfer request must be made by the registered person by email to the conference secretariat at [owsdafrica17@gmail.com](mailto:owsdafrica17@gmail.com) giving full name of replacement person, their title, name and address of institute, contact phone number and email address. Transfers are not permitted after 31<sup>st</sup> July 2018.
3. Refunds will be made after the conference. All bank service charges, including transitional bank commission for cancellation refunds, will be automatically taken from the paid registration fee.
4. Conference organizers cannot accept refund requests from the conference participants that result from cancelled flights and/or natural disasters/calamities.
5. The Organizers will have the right to cancel/postpone the conference during natural disasters/calamities. In this case, the conference will refund the registration fees paid.
6. The organizers will not accept any liability for personal injuries or for loss or damage to property belonging to the participants, either during, or after the conference.